

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

March 2, 2015

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Carson called the meeting to order at seven o'clock (7:00) p.m.

Mr. Carson asked the members to pause for a moment of silence.

Mr. Carson asked the members to stand for the pledge of allegiance.

Roll Call: Present: Hal Carbaugh, Ron Lytle, Susan Motzer, Karen Woods, David Graham, Randy Seitz, Sue Clarke, Todd Carson

Absent: Dwight Proper, Joe Womer

Also Present: Mr. Mario Fontanazza, Ms. Karen Jez

Vice Chairman Carson stated the Joint Committee members had received copies of the Minutes of the February 2, 2015 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mrs. Woods, seconded by Mr. Lytle, moved to approve the Minutes of the February 2, 2015 meeting as submitted.

Roll Call: Ayes: Hal Carbaugh, Ron Lytle, Susan Motzer, Karen Woods, David Graham, Randy Seitz, Sue Clarke, Todd Carson

Nayes: None, motion carried.

The Treasurer's and Secretary's Report as of March 2, 2015 were submitted for information.

Mrs. Woods, seconded by Mrs. Clarke, moved to approve the Treasurer's and Secretary's Report as of March 2, 2015 and the Special Account Report as of March 2, 2015.

The motion was unanimously approved.

Mr. Carson requested approval of the list of bills as submitted.

Mrs. Woods, seconded by Mr. Carbaugh, moved to approve the list of bills totaling \$393,916.28 as submitted.

Roll Call: Ayes: Hal Carbaugh, Ron Lytle, Susan Motzer, Karen Woods, David Graham, Randy Seitz, Sue Clarke, Todd Carson

Nayes: None, motion carried.

Under Communications, the Professional Advisory Committee minutes were discussed, Calendar of Events for the month of February and the Monthly Enrollment Report as of 3/02/15 were submitted.

He also took this opportunity to inform the Joint Committee that as of Friday February 27, 2015, the state audit for the years ending June 30, 2013 and 2014 was completed. There were no findings.

Mr. Seitz brought up and email he received from a concerned parent regarding the school calendar for the 2015-2016 school year. This parent indicated that the calendar conflicted with the Crawford County Fair and asked that consideration be given to starting to school after Labor Day. The Joint Committee discussed the fact that most all students attending the Tech Center were from Venango County and they would have opportunity to attend this fair without conflict. Ms. Jez indicated that if there were students in the Titusville School District who wanted to attend, they would be able to do so without penalty as this is a valid learning experience. She indicated that she would reply to this parent. The Joint Committee agreed there would be no change to the calendar.

Mr. Carson requested approval of action items a) i. - vii. as one motion.

Mrs. Woods, seconded by Mr. Seitz, moved to approve the actions items a) i. - vii. as follows:

- i. Permission for Cindy Cornelius to attend Pennsylvania Association of Practical Nursing Administrators (PAPNA) Conference in Lewisburg, PA on May 6 – 8, 2015 at a cost not to exceed \$800.00 – Funding – Practical Nursing.
- ii. Approve budget transfers.
- iii. Approve 2015 – 2016 school calendar.
- iv. Approve Debra Bablak as Site Supervisor for Warren Practical Nursing site. The annual contract days will be 84 administrative days and 120 teacher days. Teacher days will follow the teacher contract for 2014 - 2015 at step 6, column B at the per diem amount of \$262.78 per day and the administrative days will be at \$293.00 per day for the remainder of the 2014 - 2015 year.
- v. Approve advertising for the replacement of a part-time 98 day teaching position for the Warren Practical Nursing site.
- vi. Approve additional 15 per diem days to be utilized among existing part-time staff as deemed necessary by the Practical Nursing Coordinator during the transition with staff changes.
- vii. Approve Class Trip for VTC students to attend the Robobot competition at Meadville High School on March 28, 2015.

Roll Call: Ayes: Hal Carbaugh, Ron Lytle, Susan Motzer, Karen Woods, David Graham, Randy Seitz, Sue Clarke, Todd Carson

Nayes: None, motion carried.

Mr. Fontanazza reviewed his Issues/Activities for the period 2/3/15 through 3/2/15.

Mr. Adams reported on the results of the voting on the 2015-2016 Venango Technology Center.

Mr. Carson asked if there was any old business.

None was noted.

Under new business, Mr. Carson requested approval for Tammy Botts to attend the PDE Data Submit conference in Hershey March 22 -25, 2015 at a cost not to exceed \$600.00 – Funding Local

Mrs. Woods, seconded by Ms. Motzer, moved to approve Tammy Botts to attend the PDE Data Submit conference in Hershey March 22 -25, 2015 at a cost not to exceed \$600.00.

Roll Call: Ayes: Hal Carbaugh, Ron Lytle, Susan Motzer, Karen Woods, David Graham, Randy Seitz, Sue Clarke, Todd Carson

Nayes: None, motion carried.

Upon motion by Mrs. Woods, seconded by Mr. Seitz, the meeting adjourned at seven twenty-three (7:23) p.m.

Recorded by

A handwritten signature in dark ink, appearing to read "Patrick M. Adams", is written on a light blue background.

Patrick M. Adams
Secretary, Joint Committee